

Fairforest Elementary School



School Improvement Plan 2010 - 2015

MISSION, VISION, AND BELIEFS

School District 6 Mission Statement

Spartanburg School District Six, where children are always first, ensures the highest quality education for all children by providing a highly qualified staff, a challenging curriculum, first class facilities, and a safe and nurturing environment.

Belief Statement

- All students can learn when provided meaningful appropriate learning opportunities.
- A clean, safe, nurturing environment is essential for learning.
- A highly qualified motivated staff with high expectations is essential for all children to learn.
- Community involvement and parental support are crucial to the learning process.
- The district must have a commitment to continuous improvement to ensure student achievement and promote life-long learning.
- Our schools serve a vital role in the unity and development of the community

Vision

We envision a district where:

- The focus is on students
- Students, staff and stakeholders feel safe, valued, and respected
- Educational opportunities and facilities are designed to maximize student learning
- Students are provided opportunities outside of the classroom to grow and develop
- All students graduate with a career focus and a planned path to achieve it
- Parents and the community are engaged as partners in the

Fairforest Elementary School Mission Statement

The mission of Fairforest Elementary, a diversely populated school where children come first, is to prepare our students for lifelong learning through a challenging curriculum with open communication in a safe, respectful environment.

Belief Statement

At Fairforest Elementary School, We Believe:

- An atmosphere of mutual trust, safety, respect and warmth, where children come first, is essential for learning.
- Education is a lifelong process that is the shared responsibility of parents, teachers, students and community through open communication.
- Clear goals and high expectations for students and staff guide curriculum development and lesson planning.
- Students learn best when they are actively engaged in the learning process.
- Assessment of student achievement is accomplished by providing a variety of opportunities for success.
- Continuous improvement is necessary in order for our school to meet future challenges.
- Knowledge of cultural and ethnic diversity enhances positive relationships at school and at home.
- An exposure to community involvement promotes good citizenship.
- Encouraging the development of character traits builds our school family.

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

We will provide safe, orderly, and healthy schools that create a positive learning environment.

INTERIM PERFORMANCE GOAL:

The positive responses on the State Department survey will improve perception in the areas affecting school climate by 5%.

DATA SOURCE(S):

Log of fire drills, training agendas for school safety procedures, school inspection logs, fire treatment logs

OVERALL MEASURES:	Baseline				2011*	2012*	2013*	2014*	2015*	2016
	2010									
	Stakeholder	% Agree Satisfied with Learning Environ.	% Agree Satisfied with Home School Relations	% Agree Satisfied with Social and Phys. Environ	80	80	90	90	100	100
	Teacher	83	61.7	87.2						
	Student	51	76	65.4						
	Parent (Strongly Agree)	41.5	42.9	37.2						

* Represents projections of improvement. Percentage listed is a minimum goal in each category.

ACTION PLAN – Goal 1 – We will provide safe, orderly, and healthy schools that create a positive learning environment.					EVALUATION
<u>STRATEGY:</u> 1.1 Meet all state, local and federal requirements.	<u>Timeline</u> <u>Start/End</u> <u>Date</u>	<u>Person</u> <u>Responsible</u>	<u>Estimated</u> <u>Cost</u>	<u>Funding</u> <u>Source</u>	<u>Monitor</u>
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Conduct required fire drills and safety inspections	2010	School Administration	0	N/A	Continuous – Filed drill documentation Filed inspections from North Spartanburg Fire Department
2. Conduct tornado drills	2010	School Administration	0	N/A	Participation in state-wide tornado drill
3. Conduct lock-down drills	2010	School Administration	0	N/A	Participation in 1 lock down drill annually – filed documentation
4. Review crisis / safety plan each semester	2010	School Administration	0	N/A	Filed agendas and sign in sheet
	2010	School Administration /	0	N/A	Filed work requests Filed monthly

5. Maintain all equipment		Head Custodian / Director of Maintenance			walkthrough checklists
6. Conduct regular safety inspections of playground equipment	2010	Assistant Principal	0	N/A	Filed checklist
Continue background checks on all volunteers and chaperones	2010	Classroom Teachers/ Secretaries/ School Administration	0	N/A	Review approved list on the district intranet
Continue "Darkness to Light" Training	2010	School Administration	0	N/A	Filed agenda and sign in sheets
Continue to provide clear directions for student behavior and to provide coverage for times outside of the normal school day	2010	School Administration / Classroom Teachers	0	N/A	Student and Faculty Handbooks

ACTION PLAN – Goal 1 – We will provide safe, orderly, and healthy schools that create a positive learning environment.					EVALUATION
STRATEGY: 1.2 To provide a healthy environment that promotes a quality lifestyle. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue a safe and drug free schools program	2010 - ongoing	Guidance Counselor / School Administration	0	N/A	-Monitor school implementation -Words of Wisdom
2. Review the nutritional guidelines and healthy food choices in the cafeteria program	2010 - ongoing	Cafeteria Manager / Assistant Principal	0	N/A	-Review menu and nutritional analysis. -Use of the “bell” system when students make healthy choices -Healthy choices announced during morning announcement
3. Implement anti-bullying program	2010 - ongoing	Guidance Counselor / School Administration	0	N/A	Review training agenda and implementation plans.

4. Continue character education programs	2010 - ongoing	Guidance Counselor / School Administration	0	N/A	Filed guidance plans – Review school discipline records
5. Increase student attendance and reduce tardies using the County Truancy Court.	2010 - ongoing	School Administration / Office Staff	0	N/A	Review attendance records, tardies and student reengagement with school
6. Provide training and support for staff to better prepare them to manage student behavior.	2010 - ongoing	Student Assistance Team / School Administration	2000	Local and State	Survey results, student discipline records, SAT minutes, training agendas, monitoring of office referrals
7. Provide before and after school opportunities for students to participate in healthy lifestyle choices	2010 – ongoing	PE Teachers / Boys and Girls Club Director / School Administration		Local, State and 21 st Century Grant	-Early morning activities with P.E. morning program for 4 th and 5 th grades -Boys and Girls Club healthy lifestyle curriculum

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DATE: 2010

Performance Goal Area:

Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Academic Achievement for all students
Goal: We will achieve high levels of academic achievement for all students in English Language Arts.

INTERIM PERFORMANCE GOAL:

The percentage of students who score Met and Exemplary will increase as measured by PASS in grades 3, 4, and 5 by 2011.

DATA SOURCE(S):

School PASS Data

OVERALL MEASURES:	Average Baseline	2009 – 2010	2010 – 2011 *	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *
	Grade 3	77.6	83.1	88.7	94.4	100	100
Grade 4	67.8	75.8	83.9	92	100	100	
Grade 5	70.5	77.9	85.3	92.7	100	100	

* Represents projections of improvement

ACTION PLAN – Goal 2 – We will achieve high levels of academic achievement for all students in English Language Arts.					EVALUATION
STRATEGY: 2.1 Increase the use of technology in the instructional process. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Administer the Measure of Academic Progress (MAP) at least two times a year	2010 – ongoing	School Administration / Lab Manager / Classroom Teachers			-Review of test results through the TestView program. -Goal setting with students -Rewards for growth -Conference with students to set goals
2. Schedule use of Study Island software for all students	2010 - ongoing	School Administration			-Review computer lab schedule -Review student reports -Encourage use at home and in classroom -Early Morning Program -Computer lab available for classroom use -Review student progress after sessions
3. Use TestView software to create academic profiles for all students and academic	2010 - ongoing	School Administration / Classroom Teachers			Review data in TestView -Meet with parents -Dibels testing -ELDA testing

assistance plans for identified students.					<ul style="list-style-type: none"> -Display Group/Class -Created Maps -Review Long Range Plans -Print outplans, conferences with parents
<p>4. Utilize software to enhance student learning :</p> <p>a. Thinking Maps</p> <p>b. Earobics, K5 – 1st</p> <p>c. Star Reading</p> <p>d. Accelerated Reader</p> <p>e. Rosetta Stone</p> <p>f. Utilize School Connects parental phone messenger system</p>	<p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p>	<p>Classroom Teachers</p> <p>Speech Teacher</p> <p>Media Specialist/Classroom Teachers</p> <p>Media Specialist/Classroom Teachers</p> <p>Computer Lab Manager</p> <p>School Administration</p>			<ul style="list-style-type: none"> -Make flip charts and Thinking Maps -Examples of Thinking Maps turned in to administration each month -Take tests in media center twice a year -Daily reading and taking tests -Review results-used for leveled library checkout -Growth monitored through conferencing -Review student records -Goals set for student progress - Reports from the various programs

ACTION PLAN – Goal 2 – We will achieve high levels of academic achievement for all students in English Language Arts.					EVALUATION
STRATEGY: 2.3 Provide opportunities for staff development in ELA.	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Classroom teachers/ School Administration	0	NA	-Write From the Beginning training -Updates in changes in standards -Sharing strategies/activities in faculty meetings -Review of new textbook adoptions -Written assessments -Review and monitor of long range plans
2. Staff development for classroom and ESOL teachers.	2010 – ongoing	Director of K-8 Education / ESOL teachers / School Administration / School Psychologist	1500	State and Local	-Faculty meetings on ESOL -Attendees of training share with staff -ELA Dibbles-Sarah Holcomb -Gifted training-Pam - Puckett/Sally Dover -1 st and 2 nd Horizons Horizons Reading

					<p>Training with Carolyn Schneider</p> <ul style="list-style-type: none">-Visions Training-Don Gillespie-Special Education Training-DO personnel-Asperger's Training-Lindi Metcalf-Instructional Fair-Periodic Observations-RTI Observations
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ACTION PLAN – Goal 2 – We will achieve high levels of academic achievement for all students in English Language Arts.					EVALUATION
STRATEGY: 2.4 Provide remediation for identified students <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Create individualized plans for students using TestView.	2010 – ongoing	Classroom teachers			-Fill out appropriate documents to assist in IEP planning -Parent conferences, AAAs, modified homework with class assignments
2. Expand the Response to Intervention Program in K5 – 1st	2010 - ongoing	School Psychologist / Reading Specialist/ ESOL instructor / PRIDE aide / School Administration			-MAP -Dibels -Progress monitoring -Unit testing
3. Continue to implement the Horizons Reading program in 1 st and 2 nd .	2010 - ongoing	Classroom Teachers / ESOL instructor / 1 st grade aides / School Administration			-Training with Carolyn Schneider
4. Review and align the curriculum to the State Standards in K5 – 5 th .	2010 - ongoing	Classroom Teachers / School Administration			-Long Range Lesson Plans -Essential Questions -Grade level meetings -Common planning -Provide accommodations

					through remediation, tutors, leveled reading, assessments
5. Provide extended day / year remediation for identified students in grades 1 – 5	2010 - ongoing	School Administration / Boys and Girls Club Director / Classroom Teachers			-Before school tutoring -Early morning computer lab -Early morning computer lab program -Michelin tutors -ESOL teachers -Study Island
6. Conduct weekly reading conferencing with all students.	2010 – ongoing	Classroom Teachers / School Administration			-Reading logs checked weekly -Keep records in binders, submit to admin to check Weekly conferences
7. Utilize direct instruction (DI) model in reading to students with severe reading disabilities.	2010 – ongoing	Resource Teachers / School Administration / Student Assistance Team			-My Sidewalks -MAP -Dibels -STAR -PASS -Volunteer readers
8. Enhance parental involvement to increase student achievement.	2010 - ongoing	Guidance Counselor / School Administration / Classroom Teachers			-Write Night -Career Day speakers -Parent/Teacher conferences -Weekly work sent home Grade reports-midterms -Parent Write Night, newsletters/Weekly folders -Monthly Family projects -Page Turners -Greenville Drive

					Program -Easy readers
9. Utilize classroom tutors to provide additional reading skill instruction for identified students.	2010 - ongoing	School Administration / Community Volunteers / Classroom Teachers			-Newsletter -Extra work provided when necessary -Weekly conferencing -Teacher talking with Michelin tutors -Informal observations of progress -Library tutors -Reading buddies
10. Utilize SynerVoice parental contact phone messenger system	2010 - ongoing	School Administration			
12. Continue the use of Write From the Beginning with students.	2010 – ongoing	Classroom Teachers / School Administration			-Examples of Thinking Maps and Rubrics -Display student work, assemble portfolios -Checklists/Rubric -Weekly writings

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement (desired result of student learning)
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Academic Achievement for all students
Goal: We will achieve high levels of academic achievement for all students in Mathematics.

INTERIM PERFORMANCE GOAL:

The percentage of students who score Met and Exemplary will increase as measured by PASS in grades 3, 4, and 5 by 2011.

DATA SOURCE(S):

School PASS Data

OVERALL MEASURES:

Average Baseline	2009 – 2010	2010 – 2011 *	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *
Grade 3	72	79	86	93	100	100
Grade 4	67.8	75.9	82	91	100	100
Grade 5	73.3	80	86.7	93.7	100	100

* Represents projections of improvement

ACTION PLAN – Goal 3 – We will achieve high levels of academic achievement for all students in Mathematics.					EVALUATION
STRATEGY: 3.1 Increase the use of technology in the instructional process. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor -Promethean boards
1. Administer the Measure of Academic Progress (MAP) at least two times a year	2010 – ongoing	School Administration / Lab Manager / Classroom Teachers			Review of test results through the TestView program. -Goal setting -Discuss goals with students -Conference with students to set goals
2. Schedule use of Study Island software for all students	2010 - ongoing	School Administration			-Review computer lab schedule -Computer Lab available for classroom use -Review progress
3. Use TestView software to create academic profiles for all students and academic assistance plans for identified students.	2010 - ongoing	School Administration / Classroom Teachers			-Review data in TestView -Conference with parents-AAAs -Meet with parents

<p>4. Utilize software to enhance student learning :</p> <p>a. Thinking Maps</p> <p>b. Compass Learning</p> <p>c. Understanding Math software</p> <p>d. Utilize SynerVoice parental phone messenger system</p>	<p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p> <p>2010 - ongoing</p>	<p>Classroom Teachers</p> <p>Classroom Teachers / Boys and Girls Club Director</p> <p>Classroom Teachers</p> <p>School Administration</p>		<p>-Use thinking maps turned in-used to learn math vocab.</p> <p>-Display groups/class</p> <p>-Created maps</p> <p>-Excel software</p> <p>-Interactive lessons</p> <p>-Fantastic Fives</p> <p>-Think Central</p> <p>-Generated Reports</p> <p>-Dr. Doolittle</p> <p>-Study Island</p> <p>-Make flip charts of Thinking Maps</p>
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ACTION PLAN – Goal 3 – We will achieve high levels of academic achievement for all students in Mathematics.					EVALUATION
STRATEGY: 3.2 Review and align the curriculum to the state standards <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Director of Mathematics / Classroom teachers/ School Administration			<ul style="list-style-type: none"> -Common planning -Long Range Plans -Use of textbook -Peer Observations -Sharing materials/strategies -Updates on new standards -Review new textbook adoptions -End of the Year Assessment as designed by the district -Utilize district coaches -Grade level meetings to plan instruction according to standards
2. Continue the use of and training in math manipulatives as an instructional tool	2010 - ongoing	Director of Mathematics / Resource Teacher / Director of Special Services / School Administration			<ul style="list-style-type: none"> -Meetings with District Coaches -Classroom observations -Staff development -Math Their Way workshops

ACTION PLAN – Goal 3 – We will achieve high levels of academic achievement for all students in Mathematics.					EVALUATION
STRATEGY: 3.3 Provide opportunities for staff development in mathematics. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Classroom teachers/ School Administration			-Faculty meetings sharing strategies -Trainings with Dr. Doolittle for new strategies -Updates on new standards -New textbooks -Using supplementary materials -Assessments according to state standards -District scope and sequence
2. Staff development for classroom and resource teachers.	2010 – ongoing	Director of Mathematics / Director of Special Services/ School Administration			-Sessions with Dr. Doolittle for Digi blocks for k-2 teachers -Thinking Maps -Grade level planning -Monthly inservices

ACTION PLAN – Goal 3– We will achieve high levels of academic achievement for all students in Mathematics.					EVALUATION
STRATEGY: 3.4 Provide remediation for identified students. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Create individualized plans for students using TestView.	2010 – ongoing	Classroom teachers			-Fill out appropriate documents for IEP meetings -AAAs -Conferences with parents -Accommodations to homework, testing and class work
2. Review and align the curriculum to the State Standards in K5 – 5 th .	2010 - ongoing	Director of Mathematics / Classroom Teachers / School Administration			-Provide manipulatives and accommodations -Long Range Plans -Team planning -Review notes from grade level meetings
3. Provide extended day / year remediation for identified students in grades 1 – 5	2010 - ongoing	School Administration / Boys and Girls Club Director / Classroom Teachers / Resource Teacher			-Individual assistance-small groups -Kinesthetic movements -Early morning computer program -Before school tutoring
4. Enhance parental involvement to increase student achievement.	2010 - ongoing	Guidance Counselor / School Administration / Classroom Teachers			-Career Day speakers -Parent/Teacher conferences -Grade Reports

					<ul style="list-style-type: none"> -Newsletters -Family math assignments -Parents invited to observe lessons -Daily homework -Weekly newsletter -Parents sign homework and weekly folders -Parents are given websites to use at home
5. Utilize classroom tutors to provide additional math skills instruction for identified students.	2010 - ongoing	School Administration / Community Volunteers / ESOL Aide /Classroom Teachers			<ul style="list-style-type: none"> -Tutors focusing on PASS and MAP -Study guides -Teacher communicating with tutors -Mrs. Tompos assisting children with help in math
6. Continue the use of Thinking Maps with Mathematical content.	2010 – ongoing	Classroom Teachers / School Administration			<ul style="list-style-type: none"> -Examples turned in -Tree Maps to classify math terms/topics

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement (desired result of student learning)
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Academic Achievement for all students
Goal: We will achieve high levels of academic achievement for all students in Science.

INTERIM PERFORMANCE GOAL:

The percentage of students who score Met and Exemplary will increase as measured by PASS in grades 3, 4, and 5 by 2011.

DATA SOURCE(S):

School PASS Data

OVERALL MEASURES:

Average Baseline	2009 – 2010	2010 – 2011 *	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *
Grade 3	55.6	66.7	77.8	88.9	100	100
Grade 4	59.3	69.5	79.7	89.8	100	100
Grade 5	66.7	75.1	83.4	91.7	100	100

* Represents projections of improvement

ACTION PLAN – Goal 4 – We will achieve high levels of academic achievement for all students in Science.					EVALUATION
STRATEGY: 4.1 Increase the use of technology in the instructional process. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Use TestView software to create academic profiles for all students and academic assistance plans for identified students.	2010 - ongoing	School Administration / Classroom Teachers			-Review data in TestView -Complete appropriate documents to assist in IEPs -AAA plans -Parent conferences
2. Utilize software to enhance student learning : a. Thinking Maps b. Utilize SynerVoice parental phone messenger system	2010 - ongoing 2010 - ongoing	Classroom Teachers School Administration			-Thinking Maps on assessments -Thinking Maps used in note taking -Flip charts -United Streaming -Teacher purchased (EdHelper and Enchanted Learning) - Reports

ACTION PLAN – Goal 4 – We will achieve high levels of academic achievement for all students in Science.					EVALUATION
STRATEGY: 4.2 Review and align the curriculum to the state standards <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Director of Science /Classroom teachers/ School Administration			<ul style="list-style-type: none"> -Weekly Meetings -Thomas Webster -Curriculum Assesments created by Webster -Review textbook adoptions -Support document -Long Range Lesson Plans -Team Planning -Purchase novels -Email updates on standards - United Streaming -Weekly grade level meetings
3. Continue to train and provide materials for Science Kits	2010 – ongoing	Director of Science / School Administration			<ul style="list-style-type: none"> -Review inventory items with Thomas Webster -Team planning -Toolbox for Teachers
4. Implement local science	2010 –	Director of Science /			<ul style="list-style-type: none"> -Community workshops -Barrier Island

curriculum.	ongoing	Classroom Teachers			-Discovery Place -Hatcher Gardens (classes)
5. Utilize S3 Curriculum in areas not covered in the 'Science Kits'.	2010 – ongoing	Director of Science / Classroom Teachers			-Integration of Science and Social Studies SC Standards -Used in team planning
6. Employ indicator specific assessments in 1 st grade	2010 – ongoing	Director of Science / Classroom Teachers			-Science Team - Thomas Webster's sites on Intranet and assessments

ACTION PLAN – Goal 4 – We will achieve high levels of academic achievement for all students in Science.					EVALUATION
STRATEGY: 4.3 Provide opportunities for staff development in Science.	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Classroom teachers/ School Administration			-Thomas Webster's assistance -Faculty meetings -Long Range Lesson Plans with Science Kits -Team planning -Sharing of science plans across the district -Monitor/adjust long range lesson plans -Updates on new standards -Emails from Thomas Webster with new ideas -District Intranet for Promethean charts
2. Staff development for classroom and ESOL teachers.	2010 – ongoing	Director of K-8 Education / ESOL teachers / School Administration / School Psychologist			-Assessment accommodations training

ACTION PLAN – Goal 4 – We will achieve high levels of academic achievement for all students in Science.					EVALUATION
STRATEGY: 4.4 Provide remediation for identified students. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Create individualized plans for students using TestView.	2010 – ongoing	Classroom teachers			-Completion of appropriate documents -AAA plans -Conferencing
2. Review and align the curriculum to the State Standards in K5 – 5 th .	2010 - ongoing	Classroom Teachers / School Administration			-Provide accommodations through remediation, tutors, integrate curriculum -Modified readings/assignments on topics -Long range planning -Team planning -Differentiation
3. Utilize classroom tutors to provide additional science content instruction for identified students.	2010 - ongoing	School Administration / Community Volunteers / Classroom Teachers			-Parent Volunteers
4. Continue the use of Thinking Maps with Science	2010 – ongoing	Classroom Teachers / School Administration			-Examples of how Thinking Maps are used -Used for classification

content.					and instruction -Sequencing and cause and effect -Group work
5. Enhance parental involvement to increase student achievement.	2010 - ongoing	Guidance Counselor / School Administration / Classroom Teachers			-Career Day speakers -Science Fair and parent/student training -Homework -Conferencing -Parents as speakers to class -International Day -Monthly projects
6. Utilize classroom tutors to provide additional science skill instruction for identified students.	2010 - ongoing	School Administration / Community Volunteers / Classroom Teachers			-Michelin Challenge education-Grade 4 -PASS -MAP -Conferences with tutors

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DATE: 2010

Performance Goal Area:

Student Achievement (desired result of student learning)
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Academic Achievement for all students
Goal: We will achieve high levels of academic achievement for all students in Social Studies.

INTERIM PERFORMANCE GOAL:

The percentage of students who score Met and Exemplary will increase as measured by PASS in grades 3, 4, and 5 by 2011.

DATA SOURCE(S):

School PASS Data

OVERALL MEASURES:

Average Baseline	2009 – 2010	2010 – 2011 *	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *
Grade 3	75.5	81.7	87.8	93.9	100	100
Grade 4	69.5	77.3	84.9	92.5	100	100
Grade 5	66.7	75.1	83.4	91.7	100	100

* Represents projections of improvement

ACTION PLAN – Goal 5 – We will achieve high levels of academic achievement for all students in Social Studies					EVALUATION
STRATEGY: 5.1 Increase the use of technology in the instructional process.	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Use TestView software to create academic profiles for all students and academic assistance plans for identified students.	2010 - ongoing	School Administration / Classroom Teachers			-Review data in TestView - Set goals for each child -AAA plans -Parent Conferences
2. Utilize software to enhance student learning : a. Thinking Maps	2010 - ongoing	Classroom Teachers			-Examples of using Thinking Maps -Used to organize historical content -Lesson Plans

b. -Discovery Education/Streamline SC system	2010 - ongoing	Classroom Teachers			
ACTION PLAN – Goal 5 – We will achieve high levels of academic achievement for all students in Social Studies.					EVALUATION
STRATEGY: 5.2 Review and align the curriculum to the state standards	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Classroom teachers/ School Administration			-Long Range Lesson Plans -Reading conferences -Study Island -Weekly grade level meetings -Support documents utilized -United Streaming -List of literature used in Social Studies -Use of trade books are primary resources
2. Correlate social studies standards to literature 5K –	2010 - ongoing	Classroom Teachers / School Administration			-Maps -Integrations with novel studies

5 th					<ul style="list-style-type: none"> -Reading logs -List of literature used in Social Studies -Use of trade books are primary resources
3. Utilize supplemental reading materials to complement the curriculum.	2010 – ongoing	Classroom Teachers / Media Specialist / School Administration			<ul style="list-style-type: none"> -Trade books, songs -Primary resources -Integration of leveled readers -Newspapers
4. Enhance instruction with supplementary materials.	2010 – ongoing	Classroom Teachers / School Administration			<ul style="list-style-type: none"> -Study Island -List of supplemental materials -Primary resources -Web Quests, Virtual Tours -Themed Historical Days, i.e. Westward Expansion Day -Field trips -International Day -Music -USA Weekly -CNN Student Weekly

ACTION PLAN – Goal 5 – We will achieve high levels of academic achievement for all students in Social Studies.					EVALUATION
STRATEGY: 5.3 Provide opportunities for staff development in social studies. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue to correlate core curriculum to the State Standards in K5 – 5 th	2010 - ongoing	Classroom teachers/ School Administration			-Faculty meetings to review support document -Team planning -Integration training
2. Staff development for classroom and ESOL teachers.	2010 – ongoing	Director of K-8 Education / ESOL teachers / School Administration / School Psychologist			-PASS test practice -Discuss social studies standards and strategies to incorporate during faculty meetings
3. Review and align the curriculum to the State Standards in K5 – 5 th .	2010 - ongoing	Classroom Teachers / School Administration			-Weekly meetings -Read updates -Support materials -Long Range Lesson plans
4. Continue the integration of Social Studies and ELA standards.	2010 – ongoing	Classroom Teachers / School Administration			-Reading logs/conferences -PASS test Practice -List of materials -Assessments -Lesson Plans consistently integrated International Day guest speakers

ACTION PLAN – Goal 5 – We will achieve high levels of academic achievement for all students in Social Studies.					EVALUATION
STRATEGY: 5.4 Provide remediation for identified students. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Create individualized plans for students using TestView.	2010 – ongoing	Classroom teachers			-Fill out appropriate forms for IEP meetings
2. Review and align the curriculum to the State Standards in K5 – 5 th .	2010 - ongoing	Classroom Teachers / School Administration			-Provide accommodations through remediation, integrate curriculum, tutors
3. Continue the use of Thinking Maps with Social Studies content.	2010 – ongoing	Classroom Teachers / School Administration			-Teachers provide students' Thinking Maps
4. Enhance parental involvement to increase student achievement.	2010 - ongoing	Guidance Counselor / School Administration / Classroom Teachers			-Conferences -Work sent home -Speakers

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL: (desired result of student learning)	We will recruit, develop, and retain highly qualified, dedicated staff in all positions.					
INTERIM PERFORMANCE GOAL:	We will fill 100% of all vacancies with highly qualified applicants.					
DATA SOURCE(S):	All vacancies will be filled with a diverse, highly qualified employee.					
OVERALL MEASURES:	Average Baseline	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *	2015 – 2016 *
	2010 = 100%	100%	100%	100%	100%	100%
* Represents projections of improvement						

ACTION PLAN – Goal 6 – We will recruit, develop, and retain highly qualified, dedicated staff members in all positions.					EVALUATION
STRATEGY: 6.1 Develop and monitor the school's procedures in recruitment and retention of a diverse quality workforce. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Continue to monitor the diversity of the school's workforce.	2010 – ongoing	School Administration / Associate Superintendent of Operations	0	N/A	-Surveys - Annual review of percentages of employees by race and gender
2. Provide all first and second year teachers a mentor.	2010 – ongoing	School Administration			-Forms completed -Mentor for teachers and prospective teachers
3. Utilize the screening process developed by the Associate Superintendent of Operations when a vacancy occurs.	2010 – ongoing	School Administration			-Forms completed
4. Conduct exit interviews with staff members who choose to leave the school.	2010 – ongoing	School Administration	0	N/A	-Survey and notes from interviews - Monitor trends to find areas in which the school could improve

ACTION PLAN – Goal 6 – We will recruit, develop, and retain highly qualified, dedicated staff members in all positions.					EVALUATION
<u>STRATEGY:</u> 6.2 Create and provide procedures and programs to enhance employee growth, professional knowledge base and overall job satisfaction. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	<u>Timeline Start/End Date</u>	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Monitor</u>
1. When appropriate, provide necessary release time and funds to assist teachers in attending off site training.	2010 – ongoing	School Administration			-List of teachers and the training with dates and times -Sign-in sheets/log -Evaluation sheets
2. Continue the use of ADEPT based classroom observation forms.	2010 – ongoing	School Administration			-Copies of forms
3. Provide appropriate staff development to staff on issues / topics of appropriate interest.	2010 – ongoing	School Administration			-Notes and outlines from faculty meetings -Surveys on faculty needs

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Goal 7 – We will provide opportunities for parents / guardians to participate in the education of their children.

INTERIM PERFORMANCE GOAL:

There will be an increase in the perception of parents and guardians regarding their involvement in the school program as measured by State Department Survey for Home School Relations Agree data.

DATA SOURCE(S):

State Department Survey results, parent attendance records, school level survey data

OVERALL MEASURES:

Baseline Agree	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *	2015 – 2016 *
2009 = 36.2 %	56.2%	76.2%	100%	100%	100%

* Represents projections of improvement

ACTION PLAN – Goal 7 – We will provide opportunities for parents / guardians to participate in the education of their children.					EVALUATION
<u>STRATEGY:</u> 7.1 Provide opportunities for parents / guardians to attend trainings. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	<u>Timeline</u> Start/End Date	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Monitor</u>
1. Provide parents programs for training in basic parenting skills.	2010 – ongoing	Guidance Counselor / School Administration			-Write Night sign in sheets -Parent Conferences with Guidance Counselor Open House -Science Fair Overview/Info Night -Barrier Island/Info Night -Art, Music Visions Parent Orientation- Horizons (Gifted Ed., Parent Meeting Social)
2. Continue to seek parental input into areas of desired training.	2010 – ongoing	Guidance Counselor / School Administration	0	N/A	-Parent Surveys - SIC minutes - documented parental contacts

ACTION PLAN – Goal 7 – We will provide opportunities for parents / guardians to participate in the education of their children.					EVALUATION
<u>STRATEGY:</u> 7.2 Provide creative ways to involve parents / guardians in our school. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	<u>Timeline Start/End Date</u>	<u>Person Responsible</u>	<u>Estimated Cost</u>	<u>Funding Source</u>	<u>Monitor</u>
1. Continue to work with parents whose work schedules will not accommodate the traditional 3:00 conference.	2010 – ongoing	Classroom Teachers / School Administration / Guidance Counselor			-Before/after school phone conferences -Notes home in agendas -Notes requesting convenient times to communicate -documentation of meetings and time held
2. Provide parents with up to date academic information through the increased use of PowerSchool parent reporting tools.	2010 – ongoing	Classroom Teachers / School Administration			-Weekly folders -Grade report each week or interims -Newsletters
3. Continue to make positive contacts with parents regarding students.	2010 – ongoing	Classroom Teachers / School Administration / Guidance Counselor			-Parent communication log -Special time -Behavior reports -Student agenda

					<ul style="list-style-type: none">-Report card remarks-Post cards-Positive notes sent home-Daily/Weekly reports-Terrific Kid-Time with Dr. K.-Monthly Writing Projects-International Day-Field Day-Art Tie Dye-P.E. Homework-Page Turners-Jump Rope for Heart-Program events for Music Visions-Horizons-Gifted-BoardAssist with art displays-program scenery-Volunteering in classrooms
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ACTION PLAN – Goal 7 – We will provide opportunities for parents / guardians to participate in the education of their children.					EVALUATION
STRATEGY: 7.3 Utilize parents in the school decision making process. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor SIC Team
1. Meet regularly with the SIC Chair and the PTO President.	2010 – ongoing	School Administration	200	Local	
2. Continue informal discussions with parents regarding topics of concern from school and home.	2010 - ongoing	School Administration / Guidance Counselor / Classroom Teachers	0	N/A	Meeting parents in carline in mornings and afternoons Newsletters Weekly reports In person discussions Home visits Phone calls, emails, and notes home Phone logs PTO Open House (2 times a year) Phone Logs Write Night Lunch Volunteers

DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Goal 8 – We will be responsible stewards of the School's resources and utilize them to provide positive education experiences for all children.

INTERIM PERFORMANCE GOAL:

The number of items on the yearly audit that require a response will drop by 1 yearly until no issues remain.

DATA SOURCE(S):

Audit reports, Munis reporting, school level budgeting information

OVERALL MEASURES:

2009 - 2010	2010- 2011*	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *	2015 – 2016*
5	4	3	2	1	0	0

* Represents projections of improvement

ACTION PLAN – Goal 8 - We will be responsible stewards of the School’s resources and utilize them to provide positive education experiences for all children.					EVALUATION
STRATEGY: 8.1 Adhere to all state, federal, and district accounting guidelines and procedures. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Review and adhere to the district financial procedures.	2010 – ongoing	School Administration / Secretarial Staff			Maintain file of audit results
2. Review and adhere to the state funding manual.	2010 – ongoing	School Administration / Secretarial Staff	0	N/A	Maintain file of audit results

ACTION PLAN – Goal 8 - We will be responsible stewards of the School's resources and utilize them to provide positive education experiences for all children.					EVALUATION
STRATEGY: 8.2 Develop a comprehensive school level budget. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Review and evaluate school level needs to establish priorities.	2010 – ongoing	School Administration / Classroom Teachers / PTO President / School Improvement Council	0	N/A	-Faculty Meetings -Report concerns and needs at grade level conferences -P.O.'s, request for materials -Surveys -Grade level meeting documentation -Request to Dr. K. (Excel, novels, newspapers)
2. School administrators will review Munis reports monthly to ensure priorities are being addressed.	2010 – ongoing	School Administration / Secretarial Staff	0	N/A	- Munis Reports

ACTION PLAN – Goal 8 - We will be responsible stewards of the School’s resources and utilize them to provide positive education experiences for all children.					EVALUATION
STRATEGY: 8.3 Allocate resources based on school needs as determined by planning document priorities. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Provide each teacher with a budget for essential items.	2010 – ongoing	School Administration / Classroom Teachers	\$14,000	State, Local, and Federal	-Allow teachers to request materials -Teachers receive check for materials at the first of year -State Approved Budget -District Approved Budget -Requisitions -Supply money for resources for improving -PASS scores
2. Continue mid year needs survey of teachers to realign second semester funding priorities.	2010 – ongoing	School Administration / Secretarial Staff / Classroom Teachers	0	N/A	-Concerns/needs addressed during grade level meetings -Teacher Forum Survey -Strategic Planning Survey
3. Continue monthly grade level meetings to help	2010 – ongoing	School Administration / Classroom Teachers	0	N/A	-Weekly grade level meetings

determine grade level needs.					-Evaluation Report given to principal -See Dr. Krawczyk if problems arise
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DISTRICT STRATEGIC PLAN FOR Spartanburg 6 Fairforest Elementary School

DATE: 2010

Performance Goal Area:

- Student Achievement
 Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.)
 District Priority

PERFORMANCE GOAL:
(desired result of student learning)

Goal 9 – We will partner with the community and businesses to create support and advocacy for our school and district.

INTERIM PERFORMANCE GOAL:

The number of contacts made to business partners / community groups regarding their involvement in our school will increase by 5 each year.

DATA SOURCE(S):

Training and awareness program agendas and volunteer data

OVERALL MEASURES:

Average Baseline	2009 – 2010	2010 – 2011	2011 – 2012 *	2012 – 2013 *	2013 – 2014 *	2014 – 2015 *
Comprehensive Business Partners	1	1	2	3	5	7

* Represents projections of improvement

ACTION PLAN – Goal 9 – We will partner with the community and businesses to create support and advocacy for our school and district.					EVALUATION
STRATEGY: 9.1 Identify and engage key communicators in our attendance area. <u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
1. Create an information delivery system for the identified key communicators in our attendance area.	2010 – ongoing	School Administration / Secretarial Staff / Guidance Counselor / PTO President / SIC	0	N/A	Survey Results

ACTION PLAN – Goal 9 – We will partner with the community and businesses to create support and advocacy for our school and district.					EVALUATION
STRATEGY: 9.2 Make our school more welcoming and service oriented.	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Provide customer service protocol training for office staff.	2010 – ongoing	School Administration	0	N/A	Agendas from meetings
2. Expand opportunities for volunteers in our school	2010 – ongoing	School Administration / Grade Chairs	0	N/A	-Career Day -International Day -PJ RIF Day -Michelin -Community Sponsors for Barrier Island -Sign In Sheet at Registration
3. Develop a customer satisfaction survey based on Red Carpet Award guidelines for our school.	2010 – ongoing	School Administration	0	N/A	-Field Trip Chaperones

ACTION PLAN – Goal 9 – We will partner with the community and businesses to create support and advocacy for our school and district.					EVALUATION
STRATEGY: 9.3 Expand and improve our internal and external communications.	Timeline Start/End Date	Person Responsible	Estimated Cost	Funding Source	Monitor
<u>Activity</u> (List the steps taken by the group to fully implement the strategy. Include professional development, scientifically based research, innovation initiatives, etc.)					
1. Continue the use of weekly classroom newsletters and monthly school newsletters.	2010 – ongoing	School Administration / Classroom Teachers			Newsletters turned into Mrs. Alexander Newsletters sent home each week Newsletters sent to parents by email
2. Increase the frequency in which news is placed on the website.	2010 – ongoing	School Administration / Website Committee	0	N/A	Newsletters published on website each week Updated each weekly Updated weekly photo gallery